



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>St. Bede's College, Shimla</b>
• Name of the Head of the institution		<b>Prof. Sr. Molly Abraham</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>01772842304</b>
• Mobile no		<b>9818645774</b>
• Registered e-mail		<b>bedescollege@gmail.com</b>
• Alternate e-mail		<b>bedescollege@gmail.com</b>
• Address		<b>Navbahar</b>
• City/Town		<b>Shimla</b>
• State/UT		<b>Himachal Pradesh</b>
• Pin Code		<b>171002</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Women</b>
• Location		<b>Urban</b>
• Financial Status		<b>Grants-in aid</b>

• Name of the Affiliating University		Himachal Pradesh University, Shimla			
• Name of the IQAC Coordinator		Dr. Shweta Thakur			
• Phone No.		9882886289			
• Alternate phone No.		01772842304			
• Mobile		9882886289			
• IQAC e-mail address		staffcouncilstbedes@gmail.com			
• Alternate Email address		stbedescollegeicbc@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		<a href="https://www.stbedescollege.in/wp-content/uploads/2023/09/AQAR-2022-23-uploaded.pdf">https://www.stbedescollege.in/wp-content/uploads/2023/09/AQAR-2022-23-uploaded.pdf</a>			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		<a href="https://www.stbedescollege.in/wp-content/uploads/2024/02/Academic-Calendar-2023-24-1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/02/Academic-Calendar-2023-24-1.pdf</a>			
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.34	2011	08/01/2011	07/01/2016
Cycle 3	A+	3.54	2016	16/09/2016	15/09/2023
Cycle 4	A	3.1	2024	09/05/2024	08/05/2029
6.Date of Establishment of IQAC			15/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Science	DBT-Star College	Department of Biotechnology	December 8, 2023 for 3 years	69 lakhs
Botany	CURIE-Grant	Department of Science and Technology	October 18, 2023 for 3 years	55.42 lakhs

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>			

<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
<ul style="list-style-type: none"> <li>• IQAC initiated for the research funding from various agencies. The college was awarded the "CURIE Core Grant for Women PG Colleges" and funding through the DBT Star College Scheme, strengthening its science departments. Various events were organised under the aegis of IQAC: Disaster preparedness training, self-defense workshops for girls, and an E-Waste Collection Drive, showcasing a commitment to social responsibility and environmental stewardship.</li> <li>• To support professional growth various Faculty Development Program, Capacity</li> </ul>

building programs were organised under the aegis of IQAC, the Department of Computer Science hosted a five-day Faculty Development Programme on "Academic Writing and Research Methodology," while the Commerce & Management Department organized capacity-building programs with IBS, ICFAI Business School. Additionally, a Financial Lab session promoted women entrepreneurship in partnership with SkillLabs, and Ms. Satwinder Bains from the University of Fraser Valley, Canada, provided insights on international education opportunities.

- Under the guidance of IQAC, college organized several impactful international workshops and webinars, promoting physical, mental, and academic well-being. Highlights included a three-day national workshop on Yoga for a Healthy Lifestyle. Additionally, an international workshop was held on the topic Let's Move on the occasion of International Olympic Day.
- The Health Club collaborated with the Ministry of Youth Affairs and Sports for a webinar on holistic well-being through traditional medicine and yoga. The Department of Physical Education organised a National Webinar under the aegis of 'Viksit Bharat@2047' on Health and Injuries in Sports. The speaker for the session was Dr. L. Santosh from Manipur University. The Department of Botany celebrated International Women's Day by organising an International Webinar on "Contribution of Women in STEM Fields" for postgraduate students. Dr. Oliver B. Villaflores from the University of Santo Tomas, Philippines, and Dr. Satish Sharma, Professor and Head of the Department of Electronics and Computer Science at RTM Nagpur University, were the resource persons for the event. These initiatives supported health awareness, STEM empowerment, and interdisciplinary knowledge exchange.
- IQAC strengthened academic partnerships, signing MOUs with organizations like Communications Manufacturing Applications Infrastructure-Association of India (CMAI), Sophia College, and Technoledge Eduresearch, expanding student learning opportunities with add-on courses in areas such as Digital Marketing, Web Designing, Advance Excel, and Python Programming.
- A comprehensive academic and administrative audit was conducted by IQAC to evaluate institutional performance and effectiveness. Feedback from stakeholders was actively gathered to identify strengths and areas for improvement, ensuring that the college continues to meet high standards and align with the needs of its community.
- Furthermore, the college achieved an 'A' grade with a CGPA of 3.1 in NAAC's fourth cycle of accreditation, reflecting its commitment to quality education and continuous improvement.

## **12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Self-defense training sessions conducted	On October 10th, 2023, the Women Cell under the aegis of IQAC, organized a Self Defense Training session for girls, focusing on building confidence and strength. The training empowered participants with practical self-defense skills and boosted their confidence, enhancing their ability to protect themselves in various situations.
Awareness exercise on Disaster Risk Mitigation and Preparedness organized:	Disaster Management Cell under the aegis of IQAC organized a Mock Drill on Mitigating Disaster Risk under the theme "Yuva Manthan Model G20" on August 05, 2023. A team from The Third Battalion Home guard Forces was invited to the event to demonstrate how to respond towards any disaster. They taught how to use first - aid and evacuate people during the disaster. The drill was demonstrated to 500 students, teaching and non-teaching staff of the college. The students were taught different techniques of evacuation and they learned how to use fire extinguishers, types of fire, types of fire extinguishers, disasters, injuries and evacuation.
Environment related activities organized	E-waste management activity was organised under the aegis of IQAC to raise awareness among students about the importance of proper electronic waste disposal for environmental protection. Electronic waste, including items like wires, chargers, TVs, kettles, headphones, batteries,

	<p>and mobile phones, is a major environmental pollutant often improperly discarded with household garbage. To address this, the State Pollution Control Board organized an e-waste awareness drive from October 16th to 21st, 2023. Contributing to this effort, St. Bede's College's Environment Cell held an E-Waste Collection Drive from October 14th to 18th, 2023, with a collection box for old electronic items. On October 18th, the collected e-waste was deposited to the State Pollution Control Board.</p>
<p>Preparing Program and Course Outcomes with their attainment level</p>	<p>On September 28th, an online training session organised by IQAC regarding the attainment and mapping of program outcomes and course outcomes. Dr. Surya Rashmi from the Central University, Dharamshala served as the resource person. The determination of final course outcome (CO) attainment involves a combination of direct and indirect assessment methods with an 80:20 ratio. These methods aid in mapping and setting benchmarks to recognize the attained levels of program and course outcomes across various disciplines. Disparities between achieved program outcomes and target values were identified, and respective academic disciplines formulated improvement strategies. These strategies aim to achieve both program outcomes (POs) and course outcomes (COs). Through this process, the college ensures the attainment of both</p>

	POs and COs. Each department has mapped COs to POs and developed strategies to address gaps for improvement.
Innovative Ecosystem created	The Fine Arts Society, under the aegis of IQAC, organized an 'Art Exhibition' on February 22, 2024, fostering entrepreneurial skills among students. The event featured three main sections: the display section, where students showcased their artistic talents; the selling section, which provided students with a platform to retail their handmade creations, offering them real-world business experience; and the recycle waste activity section, promoting creativity and sustainability. Through this initiative, students not only honed their artistic abilities but also developed key entrepreneurial competencies such as marketing, customer engagement, and resource management.
Enhancement of Entrepreneurship skills by conducting Placement drives	<ul style="list-style-type: none"> <li>• A quiz on "Future Business Sharks 2.0" was organised on September 22, 2023 by the Commerce and Management department under the aegis of IQAC to highlight the importance of new business ideas in nurturing entrepreneurship skills among students.</li> <li>• The Placement and Career Guidance Cell under the aegis of IQAC organized an Industry Connect Session for all students on November 7, 2023, with Mr. Sanjeev Sharma as the resource person. The session provided</li> </ul>

students with valuable insights into industry trends and career opportunities, enhancing their readiness for the job market. • The Department of Sciences under the aegis of IQAC organized a career counseling session on November 23, 2023, with Dr. Vikas Mangal, a scientist at CPRI Shimla, as the resource person. He enlightened students on recent developments in molecular breeding and genetic engineering and their societal benefits. • On March 7, 2024, the Placement and Career Guidance Cell under the aegis of IQAC, in collaboration with Technoledge Edu Research Pvt. Ltd., conducted an online placement drive for Make Visions Outsourcing Pvt. Ltd. Fifteen students from various streams applied, and nine candidates were interviewed for the HR position. • On March 14, 2024, the Placement and Career Guidance Cell, under the aegis of IQAC, in collaboration with Arvind Fashions, successfully organized an Internship and Placement Drive. The event resulted in the selection of four students for the ASM Trainee position in the fashion industry, while three students secured internship opportunities. • On March 19, 2024, the Placement and Career Guidance Cell, under the aegis of IQAC, organized the state-level Career Carnival-2024, welcoming aspiring students from across Himachal Pradesh. The event featured participation from eight reputed companies:



	<p>Collabera, Adamant HR Solutions, Just Dial, Fast Credit, Affinity Education Pvt. Ltd., Maxnova Healthcare, Adrem Technologies, and DD Infosoft. A total of 147 students from various colleges attended the carnival to participate in interviews, and seven students from St. Bede's successfully secured placements.</p>
Capacity Building Programmes conducted	<ul style="list-style-type: none"> <li>• The Department of Commerce &amp; Management under the aegis of IQAC, in partnership with IBS, ICFAI Business School, organized a mock test for competitive exam aspirants on December 5, 2023. The IBSAT mock test, a one-hour offline exam for third-year students, saw participation from students across various departments who used the opportunity to assess and improve their performance for the actual examination.</li> <li>• Additionally, the Placement and Career Guidance Cell under the aegis of IQAC, in collaboration with Raj Malhotra IAS Study Hub, held a quiz competition and career guidance session on December 12, 2023.</li> <li>• On February 14, 2024, the Financial Lab cum Incubation Centre which is a SkillLabs Resource Services Pvt. Ltd. under the aegis of IQAC, in collaboration with SkillLabs, organized an Awareness Session on Women Entrepreneurship for B.Com and BBA students. Dr. Himesh Sharma, CEO of SkillLabs, was the resource person for the session, emphasizing the importance of increasing female participation in the entrepreneurial ecosystem.</li> <li>• On</li> </ul>

	<p>February 20, 2024, Ms. Satwinder Bains, Director of the University of Fraser Valley (UFV), Canada, delivered an enlightening lecture. She highlighted the diverse courses and curriculum offered at UFV. • On February 23, 2024, the Department of Computer Science at St. Bede's College organized a talk on "Cyber Security and Awareness" for faculty and students. Mr. Mohit Chawla, DIG Cyber Crime, Himachal Pradesh served as the resource person, discussing potential cyber threats and strategies for addressing them.</p>
MOU signed with industry/colleges	<p>• To enhance student exposure, an MOU was signed between CMAI and St. Bede's College. CMAI will provide domestic and international guest speakers in fields such as management, telecom, ICT, engineering, cybersecurity, spectrum, ethical hacking, security matters, defense matters, political matters, excellence in life, yoga, meditation, mind magic, good life, stress management, and communication skills. They will also offer students opportunities for summer projects based on secondary research, industrial visits, and placements. • MOU with Sophia College, Ajmer, and St. Bede's College was signed, for project report research activity. On October 20 and 21, 2023, students visited Tilonia Barefoot College and other locations in Ajmer, conducting field surveys on rural</p>

	<p>livelihood diversification. They also toured Pushkar, the Brahma Temple, Ajmer Sharif Dargah, Jaipur, and Amer village, enhancing their research skills by collecting primary data and mapping spatial problems. • St. Bede's College has signed an MOU with Centre of Excellence for Multidisciplinary Research Technoledge Eduresearch Pvt. Ltd on May 18, 2023. Since July 2023 onwards four add-on courses for students have been introduced over two semesters. The courses include Web Designing, Advanced Excel, Digital Marketing and Python Programming.</p>
Encouraging Research Aptitude among Staff and Students	<p>St. Bede's College has been awarded the CURIE Core Grant for Women PG Colleges and financial support under the DBT Star College Scheme, both for a duration of three years, to foster research aptitude among staff and students.</p>
Faculty Empowerment Programmes organised	<ul style="list-style-type: none"> <li>• A five-day Faculty Development Programme on Academic Writing and Research Methodology: Multidisciplinary Approaches with Special Emphasis on Python Programming was organized under the aegis of IQAC from December 26-30, 2023. The resource person was Ms. Chesta Dhingra, who emphasized the significance of leveraging advanced tools like Python to enhance interdisciplinary knowledge and develop essential skills for efficient data collection and analysis.</li> </ul>
International Workshops/ Webinars organised	<p>National Workshop on Yoga, International Workshop for</p>

	<p>Olympic Day, International webinar on Complete Well-being: Physical and Mental Health through Traditional Medicine and Yoga, National Webinar on Health and Injuries in Sports and International webinar on Contribution of Women in STEM Fields, were organised under the aegis of IQAC.</p>
Academic and administrative audit was undertaken	<p>The IQAC undertook Academic and administrative audit to monitor and evaluate the institutional process through systematic internal reviews. The purpose of an academic audit was to encourage programs, departments, and institution to evaluate their quality processes and standards based on predetermined benchmarks.</p>
Feedback from the stakeholders conducted	<p>Regular stakeholder feedback is taken to foster a proactive approach in educational quality, community engagement, and institutional growth, for sustained and advancing institutional excellence.</p>
Submission of SSR according to new guidelines	<p>SSR was submitted on the NAAC portal on November 2, 2023.</p>
NAAC-peer team visit	<p>With the submission of the Self-Study Report in November 2023, a three member NAAC team visited the College on April 29- April 30, 2024. St. Bede's College has been awarded 'A' grade with a CGPA score of 3.10 in the fourth cycle of academic evaluation by the National Assessment and Accreditation Council (NAAC).</p>
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	26/12/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	26/12/2024

#### 15. Multidisciplinary / interdisciplinary

St. Bede's College aligns with the vision of the NEP 2020, promoting holistic and multidisciplinary education. The college has implemented the Choice Based Credit System (CBCS), allowing students to choose subjects from various streams. This approach encourages exploration of interests and development of competencies in multiple domains. To support the implementation of NEP 2020, Academic council facilitates discussions among faculty members. Regular Faculty development programs and orientation/training sessions enhance their understanding of the new curriculum and pedagogical reforms. The college has modern infrastructure, well-furnished classrooms, and advanced teaching resources which support blended teaching-learning, supported by a learning management system (MS-Teams). The curriculum integrates internships, sports, and extracurricular activities through Continuous Comprehensive Assessment (CCA), cultivating social responsibility and nurturing connections among students. While full implementation of NEP 2020 awaits college affiliation with HPU, St. Bede's College is prepared to embrace its transformative vision. The college has established a Centre of Excellence for Multidisciplinary Research, promoting interdisciplinary collaboration and cutting-edge research. This provides additional opportunities for student-faculty collaborations, placements, industry interaction, and skill development. These initiatives offer a competitive edge to students pursuing higher studies in regions where NEP 2020 has been implemented.

#### 16. Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is an innovative virtual repository that empowers students with the ability to deposit, transfer, and redeem credits, enabling multiple entry and exit

points in their educational journey. This system provides students with the flexibility to transit between different disciplinary areas of study by acquiring the necessary credits in their chosen fields. Moreover, it facilitates seamless mobility between institutions, allowing students to pursue interdisciplinary learning experiences. The college acknowledges the significance of this concept and wholeheartedly commits to its implementation. The ABC framework embraces a blend of traditional classroom instruction and online teaching methodologies, accommodating alternative modes of learning. To facilitate the ABC system, the college encourages students to create their ABC IDs by logging into DigiLocker. This forward-thinking approach promotes a dynamic and adaptable education system that empowers students to shape their academic paths according to their interests and aspirations.

#### **17.Skill development:**

The college places a strong emphasis on skill-based courses aimed at equipping students with the essential competencies needed for their future pursuits. The college offers a diverse range of add-on courses, including foreign language, digital marketing, advance excel, web designing and Python programming. These courses provide students with practical skills and knowledge beyond their academic curriculum, empowering them to navigate the challenges of the ever-evolving job market. In addition to in-house offerings, the college has strong partnerships with external organizations through Memorandums of Understanding (MOUs), enabling students to benefit from hands-on training and industry exposure. The Placement Cell plays a pivotal role in organizing capacity building programs, career guidance sessions, campus drives, mock interviews, group discussions, and the college actively encourages students to pursue internships, engage in fieldwork and industrial visits, and participate in project-based learning experiences, promoting their experiential learning and skill development. This initiative aims not only to elevate students' competitiveness within the job market but also to strategically position them for advanced educational prospects, particularly in areas where the National Education Policy (NEP) has been put into effect.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college actively promotes the integration of the Indian knowledge system by incorporating various initiatives. The college, affiliated to Himachal Pradesh University highlights the importance of the Indian Knowledge System through English language and literature for postgraduate courses. It is also highlighted in

compulsory courses of Hindi language and literature for undergraduate students in the Humanities and Commerce streams during their first and second year of study. Through a range of elective and generic courses, students are educated on ethics, gender equality, human values, and environmental awareness. The college encourages linguistic diversity by organizing events to celebrate Hindi and Matrabhasha Diwas, while various societies and clubs promote cultural, regional, and communal diversity through organized activities. The college promotes IKS by celebrating International Yoga Week enhancing physical and mental well-being among the students. The Heritage Club celebrates India's rich culture and heritage during Heritage Week, and the EK Bharat Shrestha Bharat Club promotes communal harmony through collaborations with the state of Kerala. By conducting such activities centered around the Indian Knowledge System it develops a deep appreciation of India's rich cultural, linguistic, and intellectual heritage among students. By integrating IKS into academic, co-curricular activities and celebrating different festivals the college creates an environment that not only celebrates diversity but also instills a sense of pride in India's traditions and values.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

St. Bede's College places a strong emphasis on Outcome Based Education (OBE) in all undergraduate and postgraduate programs in the fields of Humanities, Science, and Commerce, following the guidelines set by Himachal Pradesh University. The college has successfully implemented the OBE framework, which includes Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). During the induction programs, students are familiarized with the concept of outcome-based education, and they are provided with a clear understanding of the PSOs and COs before the start of their courses. This approach allows students to assess their learning at different cognitive levels, ranging from remembering and understanding to applying, analyzing, evaluating, and creating. The college employs various mechanisms to measure the achievement of POs and COs, including performance in internal assessments, mid-term and end-term exams, participation in extracurricular activities, academic progression to renowned institutions, internships, placements, and feedback from stakeholders. Through this comprehensive assessment process, the college ensures that students acquire the desired outcomes and develop the necessary competencies in their chosen fields of study. All co-curricular activities conducted in the college are outcome based.

#### **20.Distance education/online education:**



The college has opted for an online learning management system, with MS Teams serving as the primary platform for formal and distance education. Students have personalized logins, granting them access to virtual teachers, e-content, and a wide range of collegiate activities. The college's library offers online public access catalogues, providing students and faculty with an extensive collection of e-books and journals. Blended learning, a requirement of the NEP, has been effectively implemented, incorporating add-on courses in the curriculum. Staff members attend training and development programs through online platforms. Additionally, webinars and online conferences are organized to address contemporary topics of relevance to staff and students, facilitating distance education. Admissions, fee payments, examination form submissions, attendance tracking, co-curricular activity registrations, and alumnae registrations are efficiently managed online through an ERP system, promoting transparency and accountability. Communication among stakeholders is enhanced through the use of online teaching tools, SMS, and email, allowing everyone to stay connected and engaged with college activities.

### Extended Profile

#### 1.Programme

1.1	453
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	911
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	162
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	



File Description	Documents
Data Template	<a href="#">View File</a>
2.3	339
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	52
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	37
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	649.624
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	218
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In alignment with Himachal Pradesh University's guidelines, St. Bede's College follows a comprehensive approach towards curriculum planning, delivery and continuous internal evaluation. Collaborative efforts with IQAC, Academic Monitors, HODs and Conveners of various Societies and Clubs result in a well-structured academic calendar.

Departmental meetings are regularly held to plan curricular, co-curricular and extra-curricular activities, apart from what students learn from the classroom environment, thus, ensuring successful implementation of the curriculum.

Curriculum delivery emphasizes on a student-centric approach, encouraging active learning through presentations, seminars, internships, guest lectures, field visits and various competitions. Diverse teaching techniques such as lectures, smart classrooms, virtual classes and audio-visual aids form part of the different learning styles. Students who require additional assistance are also provided with remedial classes. Additionally, the college offers add-on and certificate courses to enhance students' knowledge and skills.

Fair continuous internal evaluation is conducted through transparent internal assessments, effective communication of assessment patterns and timely completion of evaluations are prioritized. The college conducts midterm exams and the date sheet for the same is shared with the students well in time. The student's feedback is taken for curriculum improvement. Academic audits and research initiatives are conducted regularly to maintain quality standards.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/02/Academic-Calendar-2023-24-1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/02/Academic-Calendar-2023-24-1.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar encompasses Continuous Internal Evaluation (CIE), which is strictly adhered to by the College. Students are assessed on three main criteria - Diagnostic Assessment: Induction

programmes are conducted at the beginning of every academic session wherein students are made familiar to the college environment. Orientation programmes by departments are held to introduce students to the syllabus and other relevant information. Bridging classes support students transitioning to a new study stream and adapt to undergraduate learning. Remedial classes provide extra support for students needing additional attention. Formative Assessment: Continuous Comprehensive Assessment (CCA) contributes 30 marks, with internal assessment conducted by each department through class tests, assignments, presentations, quizzes, and more. An additional 5 marks are awarded for regular attendance. Midterm exams are also a part of CCA and the timetable is published in advance to facilitate smooth academic planning and execution. To promote holistic development and experiential learning, students are encouraged to actively engage in co-curricular and extracurricular activities such as guest lectures, field visits, seminars, webinars, inter-college events, extension activities, educational tours and sports. Summative Assessment - After scoring under the CIE, students are given relevant guidance to give their final examinations conducted by the Himachal Pradesh University, based on 70 marks.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/02/Academic-Calendar-2023-24-1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/02/Academic-Calendar-2023-24-1.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

894

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College emphasizes on delivering a curriculum based on professional ethics, gender sensitization, ethical and moral values and environment sustainability not only via departmental courses but also through outreach programs.

Activities pertaining to professional ethics and gender opportunity at workplace are conducted. The Women Cell organizes events and campaigns, raises awareness on International Day of the Girl Child and International Women's Day. Health campaigns and self-defense training empower female students.

The College inculcates human values by implementing a mentoring system and offers dedicated classes on value education. Philanthropic initiatives like blood donation drives, donor database and donation campaigns foster selflessness, commitment, and compassion among students. The Economics Department also operates an Honesty Store.

Environment Science is studied by the entire college students as a compulsory course wherein environmental sustainability is promoted. Environment preservation is promoted through energy and green audits. The College's Environment Cell caters for waste management while promoting renewable energy and rain water harvesting. The Recycling Unit encourages recycled paper usage.

Awareness campaigns, tree plantations, and herbal gardens promote environmental conservation, while workshops and seminars educate students on sustainability. The college follows UGC ethical standards through personalized orientations, workshops, seminars, and co-curricular activities. Clubs and societies raise awareness through exhibitions, rallies, plays, and NGO visits.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

198

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students**

**A. All of the above**

<b>Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stbedescollege.in/stakeholders-feedback/">https://www.stbedescollege.in/stakeholders-feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.stbedescollege.in/stakeholders-feedback/">https://www.stbedescollege.in/stakeholders-feedback/</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>303</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	

55

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' learning abilities are assessed through their Class XII marks, qualitative skills, problem-solving abilities, academic performance, and class participation. Based on this, students are categorized as either slow learners or advanced learners, and tailored programs are developed to address their specific needs. Slow learners, receive personalised teaching, counselling, and remedial classes. Strategies such as peer teaching, additional learning materials via the Learning Management System, and group assignments are employed to enhance their progress. Regular assessments, doubt-clearing sessions, and periodic written assignments further enhance their skills. A language laboratory is available to help improve their communication abilities. Mentors play a crucial role in motivating these students and involving them in extracurricular and departmental activities. Ongoing support is reinforced through regular Parent-Teacher Meetings. Advanced learners are encouraged to engage in research, editorial work, and internships. They participate in placement drives, represent the college at seminars, webinars, and workshops, and compete in inter college competitions. Leadership skills are fostered through elections and active participation in various cells and societies. These students are encouraged to explore beyond the syllabus and use e-platforms for conceptual and research development. Certificates and trophies are awarded to the subject toppers during the Annual Prize Distribution Day, inspiring advanced learners to excel further.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/2.2.1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>



**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
911	52

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts a student-centred approach to teaching & learning, blending traditional and innovative methods. Emphasizing experiential learning, it provides practical experiences through well-equipped laboratories, interactive activities, field visits, and industry partnerships. The student council plays an active role in planning and executing activities, fostering leadership skills and real-world readiness. A participative learning environment is cultivated through activities like debates, quizzes, and special lectures. Group discussions and presentations foster active student engagement, while a variety of lectures, seminars, webinars, conferences, workshops, internships and projects inspire students to take ownership of their learning and honing problem solving abilities. These initiatives encourage students to be active contributors in their educational journey. The language departments enrich the learning experience by bringing poetry to life and making plays engaging through movie screenings and certificate courses. To enhance analytical thinking, the college employs methodologies, such as case studies, critical thinking and brainstorming sessions, and open-book tests. It offers workshops, webinars, projects and internships that provide hands-on learning and practical application of knowledge, further honing students' problem solving abilities. Additionally, question banks, charts, and diagrams are provided to support effective problem-solving techniques. By embracing these student-centric methods, the college equips students for future success, nurturing their intellectual growth and critical thinking skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/Supporting-Document-2.3.1-1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/Supporting-Document-2.3.1-1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college integrates ICT into learning through modern on-campus resources, including audio-visual technology in seminar halls, auditoriums, and labs to support academic and co-curricular activities. Advanced software like Erdas, ArcGIS, and Quantum GIS enhances map-making and satellite image processing. Language teachers use Digital Linguistic Mentor software to boost engagement and improve language acquisition, making the teaching-learning process more effective. ZEISS microscopy software enables precise visualization of cellular structures, enhancing students' understanding of cell types. ChemSketch software facilitates interactive 3D visualizations of molecular structures, improving comprehension of spatial arrangements in chemistry. PowerPoint presentations refine lecture delivery by highlighting key points, while MS Access and spreadsheets help organize, analyze, and manage data effectively. The college employs web-based tools like GNU plot and offers training in Python, JavaScript, HTML, C, C++, ASP.NET, Photoshop, and SPSS, equipping students with essential technical skills for future careers. E-resources, supported by the college's digital infrastructure, including projectors, Interactive Panels, and printers, enhance research and learning. Faculty members actively develop e-resources such as videos, presentations, and question banks, accessible through the Learning Management System (LMS). These efforts ensure students are well-prepared with technical competencies and practical skills for academic and professional success.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors****52**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****52**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****23**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****380**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college Examination Committee ensures transparency and fairness in internal assessment. Students are informed about assessment methods and components during their orientation in the beginning of session. The committee actively monitors the university portal, sharing important updates with students via SMS and WhatsApp. Assessment parameters such as projects, group discussions, quizzes, assignments, role play are determined by the HODs during lesson planning. For mid-term tests, the examination committee coordinates with Academic Monitors to schedule timetable for mid-term tests. The Heads of Departments are required to submit question papers to the designated committee and the finalized schedule is prominently posted on notice boards for students and faculty. During mid-term tests, faculty members are assigned rooms for invigilation, and student attendance is recorded. After examinations, scripts are submitted to the committee for distribution to evaluators which are returned to the students for performance review after correction. Then, the CCA marks are uploaded to the university portal. Attendance concessions are provided to students involved in activities, and retests are conducted for those who miss examinations due to illness or other valid reasons. Students can also request revaluation of their assessments, and issues related to out-of-syllabus questions in final examination or scheduling conflicts to the university for resolution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/CCA-Supporting-Documents-1.1.1-1.1.2.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/CCA-Supporting-Documents-1.1.1-1.1.2.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The student grievance redressal cell provides a grievance form on the website for students to submit their complaints. Once received, the application is forwarded to the relevant teacher for review, and grievances are addressed within 15 days through the online portal. The Examination Committee, in association with the Student Grievance Redressal Cell (SGRC), handles issues related to internal examinations. If the internal committee cannot resolve the matter, it is presented to the Principal for resolution which is properly documented. In collaboration with academic coordinators and Heads of Departments, the committee prepares and shares detailed exam schedules with students, allowing ample time for preparation. Any scheduling conflicts are addressed within 24 hours, and the datesheets are updated. After grading, students can review their answer sheets and seek clarification from their teachers or HoD. If issues remain unresolved, they may escalate them to the student grievance cell. Retests are available for students who miss exams, with attendance concessions granted for illness or participation in college activities. For the resolution of mid-term examination grievances, teachers provide full assistance. Issues pertaining to out-of-syllabus questions or exam schedule conflicts during end-term exams are handled by the principal, who communicates with the university to find solutions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.stbedescollege.in/student-grievance-redressal-committee/">https://www.stbedescollege.in/student-grievance-redressal-committee/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college ensures transparency and alignment in its educational processes by clearly displaying program outcomes and course outcomes on its website. It implements the Outcome Based Education with faculty using Bloom's Taxonomy to define these outcomes. Students are informed of these outcomes through the website, prospectus, and departmental orientations. Each department also maintains hard copies of syllabi, which outline program and course outcomes for easy reference. These outcomes give students a thorough understanding of their respective fields, covering both the scope and content of their discipline. During admissions, counselling sessions provide students and their parents with insights into program objectives and learning outcomes. To enrich students' understanding, the accomplished alumni contribute by sharing their experiences through formal lectures, meetings, and interactive sessions. The college values feedback from students, alumni, and parents, using these suggestions to assess the relevance and effectiveness of each course. Faculty members actively engage in induction programs, orientations, and professional development activities to refine their teaching skills and stay current with evaluation methodologies. They prepare detailed lesson plans, serving as structured guides for effective curriculum delivery. Through these initiatives, the college equips students with the knowledge, skills, and awareness needed to achieve their learning goals and make informed decisions about their future studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stbedescollege.in/program-specific-outcomes/">https://www.stbedescollege.in/program-specific-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college adopts a comprehensive approach to ensure the attainment of Program Outcomes (POs) and Course Outcomes (COs). Faculty members prepare detailed lesson plans aligned with the syllabus and diligently track the classes they teach to ensure timely syllabus completion. Regular departmental meetings provide a platform to discuss academic progress and address challenges. Additionally, orientation programs are organized to guide students in selecting courses and electives that align with their interests and career aspirations. To evaluate the attainment of outcomes, the college

employs both direct and indirect methods. Direct methods include assessing students through mid-term tests, final exams, and internal assessments, which involve assignments, class tests, group discussions, and projects. Practical skills are rigorously tested through laboratory assignments to ensure a hands-on understanding of the subject matter. Indirect methods focus on gathering feedback from students, alumni, employers, and parents to evaluate the relevance and effectiveness of courses. Students also gain practical exposure through internships, fieldwork, and projects, which are integral to their learning process. The college monitors extracurricular activities and off-campus engagements to assess personality development and leadership skills. Success is further measured by tracking student achievements, such as securing top ranks in postgraduate entrance exams, gaining admission to reputed universities, or clearing competitive examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stbedescollege.in/program-specific-outcomes/">https://www.stbedescollege.in/program-specific-outcomes/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

**419**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/06/annual-report-23-24-for-web.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/06/annual-report-23-24-for-web.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)



<https://www.stbedescollege.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-Analysis-and-Action-Taken-Report-2023-24.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0



File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college showcases innovation through wastepaper recycling and biodiesel production. A self-designed method transforms wastepaper into craft paper, used for event invites and student projects like diaries and bookmarks, with plans to sell these products to promote awareness. The college also produces biodegradable, non-toxic biodiesel from oil and plans to share this expertise via lecture series and biodiesel collection drives. The Science department has now embraced technological modes of learning to expand knowledge systems by means of a YouTube channel where numerous videos have been uploaded which aim at blending education in the field of science. The college maintains a blood donor database of over 60 students who have donated blood multiple times on an emergency call. In line with the Atmanirbhar Bharat vision, the Financial Lab cum Incubation Centre empowers economically disadvantaged individuals, particularly women, by providing them with skills, opportunities, internships, and placements. The students who studied Web designing and Python programming have created projects to showcase their skills. To further apply their knowledge, they will conduct practical sessions and workshops in nearby schools and the surrounding community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/innovative-practices/">https://www.stbedescollege.in/innovative-practices/</a>

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year****21**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****0**

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****21**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college engages students in extension programs to develop problem-solving skills, promote societal awareness, and instill charity and empathy. Societies organize activities on environmental protection, humanitarian services, and community development. This academic year, the college conducted cleanliness drives, tree plantations, street plays and anti-drug and suicide prevention rallies. Students actively participated in extension activities like electoral literacy campaigns, while also reaching out to the community while upholding the motto of the college 'Non-Nobis Solum' (Not for Ourselves Alone) and celebrating Christmas with people at Old Age homes and Diwali with students of UDAAN school. Field visits to educational institutions provided practical learning and awareness on emerging IT practices. Health and personality development classes were held for school children, and students visited maternity hospitals to educate expectant mothers about breastfeeding. The college also set up a Health Check-up Camp for children studying in government schools and in collaboration with Municipal Corporation Shimla, organized a Tree Plantation Drive under the theme "Ek Buta Desh ke Naam". These initiatives provide valuable experiences that contribute to students' overall growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

509

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is spread across 10.3 acres, there are four teaching blocks, Wi-Fi enabled, 26 spacious and well-furnished classrooms, an Administrative Block. 23 advanced laboratories are used by students for academic and research activities. The college offers a Financial Lab cum Incubation Centre for entrepreneurship and employability skills. College offers music facilities with a variety of musical instruments. The students use a language lab to hone their communication skills and for learning new languages. Seminar hall, one classroom and Financial Lab cum Incubation Centre are equipped with Interactive Panels and advanced audiovisual systems. Individual faculty rooms and laptops are provided to each department for academic and research purpose. There are 184 desktops systems, 34 laptops, 6 smart classes, 15 projectors, 22 printers cum scanners and 5 photocopy machines to enhance operational efficiency. A well-stocked library has a comfortable reading area, access to a multitude of e-books and e-journals, facilitated through INFLIBNET and N-list, students are availing the facility for their research projects and academic purpose. The library also houses a digital resource centre with computers, printers, reprography, and scanning facilities, and offers a book bank service for students. The archive section has rare books and digital posters depicting the history of the college from the time of its establishment. The hostel accommodates 200 residential students with excellent facilities. Generators and UPS is available for continuous power supply.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/4.1.1-LINKS.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/4.1.1-LINKS.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides a range of infrastructure facilities for diverse indoor and outdoor activities. Its multipurpose auditorium stands out with its advanced sound systems, including 22 channel mixers, collar and cordless microphones, and a digital podium. A variety of sports and cultural events are hosted in the auditorium. The seminar hall has a touch screen-based Interactive Panel (OPS),

video conferencing capabilities, and high-quality audio systems, promoting an engaging environment for academic and research activities. The students engage in various activities utilizing its open stage and courtyard, where street plays, demonstrations, speeches, and social gatherings take place. The Department of Physical Education and NSO Cell actively promote student involvement in sports activities throughout the year, both within the college and with other institutions. For physical well-being, the college has a basketball court, a gymnasium, and a yoga centre, ensuring students have access to facilities for their health and fitness needs. The common room offers indoor games like table tennis, carrom board, and chess, along with a television for relaxation and entertainment. NCC and NSS units have separate rooms to conduct classes and meetings in them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/sports/">https://www.stbedescollege.in/sports/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/ict/">https://www.stbedescollege.in/ict/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.802

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• Name of ILMS software - Campus Whizz • Nature of automation (fully or partially)- Fully • Version- CW 2.03 • Year of Automation-2018

The college library is a dynamic source of information and learning environment for students and staff, offering 36,533 books and 30 journals, INFLIBNET and N-list memberships. The Online Public Access Catalogue (OPAC) simplifies the search for books and other materials. Kindle e-readers and a photocopy machine provide additional avenues for learning. The arrangement of books is according to the Dewey Decimal Classification System, 18th edition. A display of new arrivals and categorized sections amplify the user experience. An Archive section preserves historical books, some dating back to the 19th century, a rich collection of rare and unique books. The library committee ensures the smooth functioning by suggesting improvements, hosting book talks, exhibitions, and recommending new titles. The library staff contributes through orientation programs and INFLIBNET workshops for first year students and faculty. The students are encouraged and motivated to use the library, culminating in awards like the "Best User of the Library" during the annual prize distribution function in the college. The library extends its services to encompass a property counter for belongings, designated newspaper and magazine spaces, and 8 internet-connected computers for accessing e-resources. A maintained user register for the students and the staff ensures efficient management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.stbedescollege.in/library/">https://www.stbedescollege.in/library/</a>



<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>								
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>									
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>									
<b>1.35</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><b>No File Uploaded</b></td></tr> <tr> <td>Audited statements of accounts</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Audited statements of accounts	<a href="#">View File</a>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Audited statements of accounts	<a href="#">View File</a>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>									
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>									
<b>83</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><b>No File Uploaded</b></td></tr> <tr> <td>Details of library usage by teachers and students</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Details of library usage by teachers and students	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Details of library usage by teachers and students	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>									

The college leverages the ICT tools effectively. The Information Management System (IMS), is efficiently used for pedagogical practices. This software is extensively utilized by faculty, accounts, administration, and the library. It seamlessly automates a spectrum of functions like admissions, attendance, CCA activities, and student/parent feedback, which is accessible online. There are 184 desktops systems, 34 laptops, 6 smart classes, 15 projectors, 22 printers cum scanners and 5 photocopier machines enhance operational efficiency. The seminar hall, a classroom and a Financial Lab cum Incubation Centre have Interactive Touch Screen (OPS) panels to enhance the learning environment. The campus features extensive networking facilities, including LAN and Wi-Fi, providing uninterrupted internet access and printer sharing. The library's automation grants students access to a variety of e-journals and magazines. Vital updates reach students and parents through a prominent signage board, while the college's website and social media platforms (Instagram, Facebook, YouTube) enhance seamless connectivity with all stakeholders. Students are offered the facilities of e-mail, surfing up/downloading besides preparing projects and seminars. Lab assistants provide continuous support and manage hardware and software troubleshooting. Prioritizing safety, the campus has 70 CCTV cameras. A biometric system tracks attendance of staff and the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/ict/">https://www.stbedescollege.in/ict/</a>

#### 4.3.2 - Number of Computers

218

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

85.560

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Campus Maintenance Committee along with the management of the college take care of operation and maintenance as well as upkeep of the facilities by carrying out audits and assessments from time to time. The members of the Campus Maintenance Committee inspect facilities like water supply, clean drinking water, cleaning of the campus, solar heating equipment, garbage collection, proper disposal of waste and obsolete items/ equipment/ instruments. The maintenance of gardens and the aesthetic appeal is also taken care of by the committee. Requisition for new equipment or repair and maintenance of old equipment are submitted in writing by Principal for Management's approval. The Purchase Committee convenes meetings regularly to review and approve necessary purchases. The library committee administers the maintenance and the upkeep of the library and conducts yearly stock verifications. Lab assistants and support staff, efficiently maintain college infrastructure. The College has 'Annual Maintenance Contracts' for appliances used in the college.

The basketball court and other sports facilities are well maintained. The college canteen is outsourced to a professional agency, it is monitored by the Canteen Committee. There are CCTV cameras and security guards ensuring security round the clock, including female security working from 8.00 a.m. to 4.00 p.m.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/campus-maintenance-committee/">https://www.stbedescollege.in/campus-maintenance-committee/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

521

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/1.2.2-and-1.2.3.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/1.2.2-and-1.2.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>600</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>600</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**11**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**137**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council at St. Bede's college is a platform for representatives through which students are encouraged to work in partnership with college management and staff to be involved in the affairs of the college and to learn community leadership, and decision-making. The St. Bede's Student Council is elected by the student body after careful and transparent screening process, ensuring that the body can create a sense of ownership of the college and its activities among the student population. The elected members oversee discipline and organization of meetings, sporting events, and other activities. Some members of the SCA, like the Admiral, Vice-Admiral and Presidents of various societies are part of the academic development council of the college like the IQAC, Student's Grievance Redressal Cell, Internal Complaint Committee, Discipline Committee, and Placement Cell. Here they are involved in decision-making processes and their views are heard and considered. The SCA is ably guided by two staff advisors who organise orientation meetings to apprise the council of the responsibilities that come with leadership. The students' suggestions and innovative ideas are forwarded to the principal. The Student Council helps nurture communal tolerance through volunteerism and is responsible for all awareness initiatives.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/02/ELECTIONS-RESULTS-2023-2024.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/02/ELECTIONS-RESULTS-2023-2024.pdf</a>
Upload any additional information	<a href="#">View File</a>



**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

49

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Ex-Bedeian Association (EBA), established in 2008, actively engages over 292 alumnae and current students, playing an integral role in the Internal Quality Assurance Cell. They also serve as chief guests at various events and guide students in career-related decisions. To enhance communication virtual interactions and updates are facilitated through WhatsApp groups. EBA organized a two-day Alumnae Meet under the theme "Timeless Ties", at Hotel Eastbourne, fostering stronger connections through shared experiences. Bedeians showcased their entrepreneurial and creative talents by setting up tuck shops, and distinguished ex-faculty members, including Shri Chander Kumar, honorable Agriculture, Animal Husbandry and Fisheries Minister, were honored. An Orientation Program titled "Empowering Beginnings", was organised to introduce freshers to the college. The EBA also hosted an event featuring distinguished alumna Ms. Vamika Darhel, a Research Fellow at Agro-Economic Research Centre, as the guest speaker. Career guidance sessions, with a focus on competitive exams, were held with Ms. Chitwan Jamwal, an alumna who qualified UGC NET examination in her first attempt during the third semester of her post-graduation. Additionally, Ms. Anjali Verma, Director of CMAI and a distinguished alumna, facilitated the signing of an MOU with the CMAI Association of India, exempting the college from

membership fees of rupees 3.00 lacs per annum.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/10/Activities-for-the-session-2023-24-Copy.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/10/Activities-for-the-session-2023-24-Copy.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance aligns with its vision of forming well-integrated individuals by promoting academic excellence, independent thinking, talent recognition, and lifelong learning. Policies and practices are designed to support these goals, ensuring the institution remains focused on preparing students to be valuable contributors to society. To ensure quality assurance and institutional advancement, faculty members are actively involved in governance through various committees/cells/clubs, including IQAC, Prospectus, Admission, Timetable, Examination, RUSA, UGC, Research Development Cell, Student Grievance Redressal, Anti ragging cell, Placement cell, and Internal Complaint Committee (ICC). This collaborative approach ensures a focus on quality assurance and institutional development. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in aligning institutional policies and programs with the college's mission, through regular consultations with key stakeholders. A strong emphasis is placed on social responsibility and environmental stewardship, manifested in extensive outreach and extension activities. The college is committed to faculty development and offers specialized training to enhance student skills. Strategic collaborations, signing of meaningful partnerships with esteemed institutions through MOUs, the establishment of an entrepreneurship hub with a financial lab and

incubation centre, infrastructure enhancements, and robust feedback mechanisms collectively contribute to the attainment of academic excellence.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/motto-vision-mission/">https://www.stbedescollege.in/motto-vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college exemplifies a resilient model of decentralized governance by fostering inclusive stakeholder engagement through the formation of an academic council. This council embodies effective leadership by enabling decentralized decision-making, participative management, and inclusive governance. Leadership ensures the council's efficiency by providing clear guidelines and support, making it essential for implementing institutional policies. By fostering collaboration among administration, faculty, students, and governing bodies, the institution has successfully implemented a participatory approach to policy formulation and execution. A case in point is the college's infrastructure development initiatives, strategically supported by RUSA grants. A bottom-up approach involving departments, faculty, and committees ensured that allocated resources were aligned with identified needs. The integration of sustainable practices, as evidenced by the solar power plant installation and purchasing of interactive panel underscores the institution's commitment to environmental stewardship. These collective efforts have culminated in a transformed physical campus that directly enhances the quality of education and research, solidifying the college's position as a dynamic and forward-thinking academic institution.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/rusa/">https://www.stbedescollege.in/rusa/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the 2023-2024 academic year, the college launched several initiatives focused on enhancing student mental well-being. A key event was Mental Health Week, featuring diverse programs. The week began with a survey to assess emotional health, showing happiness as the most common emotion and surprise as the least. Psychology students led workshops for grades 9-12 on topics like bullying, exam anxiety, and depression. The highlight of the week was a special event on "Mental Health as a Universal Human Right," which included a PowerPoint presentation, a mime performance, and a documentary screening. These activities emphasized global mental health awareness and the importance of accessible care. Additionally, the Women's Cell hosted a Self-Defense Training program to build girls' confidence, while the NCC Cadets organized a rally on 'Suicide Prevention,' aiming to raise awareness and educate about suicide signs. These initiatives reinforced the college's commitment to supporting mental and physical well-being, creating a nurturing and inclusive environment for all students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/04/INSTITUTIONAL-DEVELOPMENT-PLAN-2023-28.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/04/INSTITUTIONAL-DEVELOPMENT-PLAN-2023-28.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under a decentralized governance model, with distinct roles for the Central Management, College Management, Principal, and Internal Quality Assurance Cell (IQAC). The IQAC serves as the strategic nucleus, overseeing the planning, implementation, and enhancement of academic, co-curricular, and administrative functions. A robust committee structure, comprising faculty-led committees, cells, and organizations: Prospectus, Admission, Timetable, Examination, RUSA, UGC, Purchase, Research Development Cell, Student Grievance Redressal, Anti ragging cell, and Internal Complaint Committee (ICC), facilitates efficient decision-making and resource allocation across various domains including budgeting, administration, academics, and curriculum development. Dedicated committees safeguard student welfare through anti-ragging, grievance redressal, and internal complaints

mechanisms. The library committee fosters an environment of academic excellence, while the examination committee conducts examinations smoothly further ensuring rigorous evaluation process. Adherence to stringent procurement guidelines through a dedicated purchasing committee maintains financial integrity. The student council, guided by the staff advisory committee, actively contributes to campus life by organizing cultural, recreational, and academic activities. The college's operations are aligned with the UGC Regulations 2018 and AICTE Regulations 2020, ensuring adherence to statutory requirements for service, promotion, and recruitment. This decentralized framework empowers the institution to effectively manage its operations, cultivate a vibrant campus culture, & deliver a holistic educational experience.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/recruitment">https://www.stbedescollege.in/recruitment</a>
Link to Organogram of the institution webpage	<a href="https://www.stbedescollege.in/organogram/">https://www.stbedescollege.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is committed to fostering a supportive and nurturing environment for its employees. A comprehensive suite of well-being

and welfare initiatives has been implemented to enhance staff satisfaction and retention. Flexible leave policies, including earned, restricted, maternity, paternity, miscarriage, duty and casual leaves, accommodate personal needs. Retirement benefits such as gratuity, provident fund, insurance coverage, and group insurance schemes ensure financial security post-employment. Continuous professional development is prioritized through workshops, seminars, and specialized lectures. Faculty members are encouraged to attend conferences and training programs of National repute with the provision of financial support. The institution extends financial assistance for the education of supporting staff's children, demonstrating its commitment to their overall well-being. Physical health is promoted through access to gymnasium facilities and opportunities for sports participation. All employees benefit from free Wi-Fi, e-resources, and well-equipped departmental spaces to facilitate efficient work and research. Additionally, on-campus housing is provided to Class IV staff. An Internal Complaints Committee (ICC) ensures a safe and respectful workplace, addressing concerns promptly and confidentially. By prioritizing employee well-being and creating a positive work culture, the institution cultivates a dedicated and motivated workforce aligned with its mission and vision.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/internal-committee/">https://www.stbedescollege.in/internal-committee/</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****3**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****45**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>



### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has implemented a robust performance appraisal system designed to foster continuous professional development among both teaching and non-teaching staff. A multifaceted approach, incorporating diverse evaluation methodologies and feedback mechanisms, underpins this system. Feedback: Student feedback, collected through comprehensive evaluation forms, provides invaluable insights into faculty performance across various dimensions, including teaching effectiveness, pedagogical approaches, and co-curricular engagement. A dedicated committee analyzes this feedback to inform targeted development plans. Performance Review and Feedback Sessions: Regular performance reviews, conducted by the principal in collaboration with faculty members, create an open dialogue for constructive feedback and career growth. Annual Confidential Report (ACR): Annual confidential report, aligned with the Directorate of Higher Education, Himachal Pradesh, and UGC regulations is filled by each faculty member. Non-teaching staff are eligible for promotions based on their achievements.

Thus, the college's performance appraisal system is instrumental in cultivating a culture of excellence, enhancing teaching-learning processes, and promoting a positive work environment. By aligning with Himachal Pradesh government policies, the institution ensures that its performance evaluation practices contribute to the overall educational landscape.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/forms/d/e/1FAIpQLSe0qhVl0GoBOzol56vp9aoAxncOsdBuw6z_EkER7dFl8kxe1g/viewform">https://docs.google.com/forms/d/e/1FAIpQLSe0qhVl0GoBOzol56vp9aoAxncOsdBuw6z_EkER7dFl8kxe1g/viewform</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college implements rigorous financial oversight through internal and external audits to ensure accountability. A dedicated purchase committee follows strict procurement procedures, including competitive bidding, to ensure transparency and cost-effectiveness.



A chartered accountant conducts thorough audits of financial statements, reconciles bank accounts, and issues utilization certificates for all funds, including those from the Rashtriya Uchchatar Shiksha Abhiyan (RUSA). In addition, the college benefits from the scrutiny of its governing body and financial experts from the Congregation of Jesus and Mary, New Delhi. Independent audits are also conducted for specific entities, such as the National Service Scheme and the Parent-Teacher Association. Both departmental and institutional financial records are meticulously maintained. Financial audits are carried out annually by an independent Chartered Accountant, who reviews financial transactions, receipts, and payments, ensuring compliance with guidelines. Utilization certificates are issued as part of the audit. The final stage of the audit process is performed by the Accountant General of Himachal Pradesh, who conducts a thorough examination of the college's financial operations. This government audit upholds integrity and ensures compliance with governmental regulations. This comprehensive, multi-layered financial management system demonstrates the college's unwavering commitment to transparency, accountability, and the responsible use of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**10.57**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college employs a strategic approach and strict budgetary control to ensure optimal resource utilization, while department heads, librarians, administrative staff, and student representatives enable comprehensive assessment of needs, the IQAC formulate a strategic budget to optimize resource mobilization. Grants from RUSA support infrastructure development, campus maintenance, and enhancements in sports, laboratories, ICT, and library resources. Revenue from fees and self-financing programs is used to fund contractual staff and extracurricular activities. Contributions from the Parent-Teacher Association enhance student welfare and reward academic excellence. The Department of Science to foster a culture of research at both undergraduate and postgraduate level, designed proposals and submitted them to various funding agencies for resource mobilization. Resultantly, the college was awarded grants under the DBT Star College and the Curie Grant Scheme. Upon receiving the funds, they will be systematically utilized to strengthen the institution's academic research infrastructure. In addition, the college actively mobilizes resources from multiple agencies to support students' achievements and organizing activities like NCC Canteen to serve society through collected funds, further enhancing students' entrepreneurial skills. The students also benefit from scholarships like CDD, Kalpana Chawla Scholarship, Badrika Ashram Scholarship, Parul Smriti Charitable Trust, and Jesus and Mary Scholarships. The holistic resource management approach fosters a conducive learning environment, promoting student success and institutional growth.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/pta/">https://www.stbedescollege.in/pta/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) is instrumental in driving quality enhancement initiatives within the institution. Through regular reviews, the IQAC develops and implements strategies to improve academic and administrative processes. • Academic and Professional Development: IQAC facilitated workshops, webinars, and faculty development programs on topics like yoga, health, academic

writing, and research methodology. It also introduced add-on courses such as Web Designing, Digital Marketing, and Python Programming to enhance students' skillsets.

- **Student Engagement and Enrollment Strategies:** The IQAC took strategic steps to increase student enrollment through school outreach programs, inter-school competitions, and showcasing college facilities. It also organized various career and entrepreneurship guidance sessions to enhance students' job-readiness.
- **Academic and Research Collaborations:** Established a student and staff exchange program with Sophia College, Ajmer, fostering research skills through field surveys and academic tours to enhance research aptitude among staff and students.
- **Capacity Building and Research:** Encouraged research by securing grants for science departments under the DBT Star College Scheme and organized capacity-building programs, including mock tests and awareness sessions on entrepreneurship. Secured the "CURIE Core Grant for Women PG Colleges" to enhance research initiatives in the Department of Botany, promoting a research-focused environment.

File Description	Documents
Paste link for additional information	<a href="https://www.stbedescollege.in/iqac/">https://www.stbedescollege.in/iqac/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC optimizes the teaching-learning process by collaborating with academic monitors and department heads to oversee academic and co-curricular initiatives.

**Support for Slow Learners:** The institution supports slow learners through guidance, counseling, remedial classes, peer teaching, and a Learning Management System, while continually improving its methodologies to meet diverse student needs.

**Student-Centered Education:** The institution's focus on student-centered education, including experiential learning, labs, field visits, and industry partnerships, reflects its commitment to enhancing teaching and creating an engaging learning environment.

**ICT Integration:** The institution evolves its teaching methods by promoting ICT-based learning and developing e-resources.

**Outcome Measurement and Feedback:** The institution reviews learning outcomes by tracking POs, COs, exam performance, and student progression. Feedback from academic and administrative areas is analyzed to identify improvement opportunities.

**Transparency and Alignment:** The institution promotes transparency and alignment by

posting program and course outcomes on its website and maintaining lesson plans and records, supporting its commitment to clarity and continuous improvement. Extension activities: The institution conducts a systematic review of extension activities that enable students to engage with the community, apply knowledge, and develop practical skills. These activities are outcome-driven, helping students to gain knowledge and build confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/06/annual-report-23-24-for-web.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/06/annual-report-23-24-for-web.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**St. Bede's College is committed to promoting gender equity and dealing with women-related issues. Active measures have been taken,**

such as creating a targeted Women's Cell in the college to address various issues and celebrate the milestones in the journey of women's empowerment. In the session 2023-24, the college took utmost pride in commemorating days like International Women's Day and International Day of the Girl Child, by organising week-long self-defence training programmes and thought-provoking talks. Spreading of awareness about women's health and hygiene was given priority through events such as Celebration of Breast Feeding Week and National Nutrition Week, in which the students enthusiastically participated in poster-making competitions, quizzes and talks, highlighting the urgent need to elevate the status of women's nutritional intake and to intensify maternal care. Owing to its commitment towards the financial education of women, the college organised a Counselling Session in collaboration with the Reserve Bank of India. Additionally, the college catered to the creative energies of students with events like the Mehendi Competition. St. Bede's believes in strengthening women's right to space and security by providing top-notch security measures such as camera surveillance and gate security.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/7.1.1a.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/7.1.1a.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/11/7.1.1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/11/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste**

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

**Solid Waste Management:** St. Bede's College is a strong proponent of the Sustainable Development Goals, implementing effective waste management strategies that embody the principles of "Reduce, Reuse, and Recycle." The college practices segregated waste disposal for solid waste, ensuring cleanliness and environmental responsibility. The canteen serves food on eco-friendly paper and steel plates, contributing to sustainable dining. **Liquid Waste Management:** The college has a 100,000-liter rainwater harvesting system with an automatic motor to prevent spillage, and all liquid waste is managed through the municipal sewage system. **E-waste Management:** The Environmental Cell organised an e-waste collection drive, ensuring responsible disposal through authorised agencies. **Waste Recycling System:** In addition to recycling paper waste, the college maintains a plastic-free campus by providing facilities like sanitary napkin incinerators. Hazardous and Biological waste disposal is also taken care of using precautionary measures such as concealed pipes and autoclaving. **Activities Organised:** The NSS unit, NCC unit, and Environment Cell frequently organize awareness activities, including a Nukkad Natak on Sustainable Living, the Swacchta Hi Sewa campaign, and various cleanliness drives. Additionally, the college hosts unique events like the Compost Sale, where biodegradable waste is transformed into manure, promoting a self-sufficient and environmentally conscious mindset among students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The college has invariably provided an inclusive atmosphere for its students by acknowledging socio-economic, linguistic, cultural and vocational diversity. Admissions are open to students from varied backgrounds, fully adhering to government reservation policies. Economically disadvantaged students benefit from fee concessions,**



while scholarships reward academic excellence. Additionally, the college supports students in need through a dedicated book bank, furthering support for the curious mind. Each academic year begins with a unifying prayer service. Cultural diversity is celebrated through numerous student societies such as The Heritage Club, 'Miraasa,' which actively safeguards heritage sites and commemorates World Heritage Week and National Unity Day with initiatives like the 'Run for Unity' and the Heritage Pledge. Through the Ek Bharat Shrestha Bharat club, the college collaborates with Kerala to enrich cultural exchanges. The institution proudly celebrates linguistic diversity through the commemoration of Hindi Diwas. The bilingual college magazine, "Echoes" offers a creative platform for students to publish in both English and Hindi. Competitions for occasions like World Music Day, International Women's Day, and World Peace Day etc, foster cultural appreciation. Festivals like Diwali and Christmas are celebrated with underprivileged children, spreading harmony and reinforcing the college's commitment to unity and service.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

St. Bede's College is committed to promoting constitutional values through initiatives that encourage student engagement in citizenship, rights, and responsibilities. The institution hosts workshops and campaigns, such as the National Workshop on "Yoga for a Healthy Lifestyle" and International Olympic Day, highlighting holistic well-being and inclusivity. During national events like Har Ghar Tiranga and National Unity Day, students honour the nation's heritage and unity, fostering patriotism. The college emphasizes environmental stewardship through tree plantation drives in collaboration with the Municipal Corporation, raising awareness about sustainability. Observances of World Literacy Day and Poverty Eradication Week sensitize students to social inequalities, empowering them to respond with empathy and compassion. Participation in World Ozone Day and Nutrition Week reflects the college's commitment to global environmental issues. Celebrations of National Constitution Day and National Voter's Day educate students

on civic responsibilities and democratic principles. International Peace Day and Hiroshima Day promote harmony, peace, and non-violence. The dedicated Electoral Literacy Club organizes electoral enrolment camps to enhance youth engagement in nation-building. The academic curriculum integrates key aspects of the Indian Constitution to foster constitutional literacy, alongside a clear code of conduct promoting ethical behaviour and respect among students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/12/7.1.9_compressed.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/12/7.1.9_compressed.pdf</a>
Any other relevant information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/12/7.1.9a-1.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/12/7.1.9a-1.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**St. Bede's College exemplifies a deep commitment to the observance**

of commemorative days through a wide array of events that foster intellectual, cultural, and societal engagement among students. With celebrations spanning International Yoga Day, Mental Health Week and International Olympic Day, the institution promotes holistic well-being, emphasizing physical fitness and mental health. The college's commemoration of significant global events such as Hiroshima Day, International Youth Day, and International Day of Peace highlight its dedication to raising awareness about historical and contemporary issues that affect humanity, from nuclear disarmament to peace-building efforts. The institution also places strong emphasis on environmental sustainability through celebrations like World Environment Day, World Ozone Day, World Habitat Day, and World Rivers' Day, instilling a deep understanding in addressing environmental challenges. Commemoration of Hindi Diwas, Bharatiya Bhasha Divas, and World Heritage Week promote India's rich linguistic and cultural diversity, fostering national pride and unity. Furthermore, the college actively participates in national days of significance, such as Independence Day, National Unity Day, National Constitution Day, National Voter's Day, and Indian Army Day, encouraging students to exercise their civic responsibilities, strengthening spirit of patriotism and fraternity. Through these multifaceted events, St. Bede's College not only nurtures academic excellence but also fosters global citizenship and a sense of collective responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE 1: N.E.S.T (Nurturing Environmental Sustainability Together)** The college is sensitive towards issues such as environmental degradation and other ecological challenges that plague our planet as a whole today. Fostering eco-consciousness, then becomes a priority of the institute where the leaders of tomorrow are being nurtured. Trailblazing the task of ecological welfare, the college has opted for multifarious measures that not

only reduce environmental risks but also promote sustainability and long term utility of resources. The use of recycling units, composting methods, rainwater harvesting units, solar panels for electricity and a proactive ban on smoking and the use of plastic in the premises are proud practices adopted by the institution.

**BEST PRACTICE 2: C.A.R.E. (Cultivating Accountability and Responsible Engagement for Sustainable Development)** St. Bede's is committed to making responsible citizens out of students. Owing to this oath, practical and real world issues are taken up for examination and action, in which the students showcase their responsibility and accountability towards the society. These efforts have led to increased maternal health awareness, psychological and nutritional awareness and cultivation of conscious practices. Additionally, the outreach programmes conducted by the college act as a medium for the students to foster a deep sense of social welfare and inclusivity.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.stbedescollege.in/best-practices/">https://www.stbedescollege.in/best-practices/</a>
Any other relevant information	<a href="https://www.stbedescollege.in/wp-content/uploads/2024/12/BEST-PRACTICES-2023-2024.pdf">https://www.stbedescollege.in/wp-content/uploads/2024/12/BEST-PRACTICES-2023-2024.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### "NURTURING LEADERS OF TOMORROW: ST. BEDE'S COLLEGE'S JOURNEY IN HOLISTIC EDUCATION"

St. Bede's College stands as a beacon of institutional distinctiveness, empowering women through holistic education in alignment with the 2020 New Education Policy (NEP). The college emphasises social responsibility with weekly value education classes, promotes soft skills, and instills socialistic values. The college enhances community engagement through outreach initiatives like village adoption, environmental drives, and a voluntary blood group database. The institution's experiential learning model distinguishes it by providing students with hands-on experience in event organization, participation in apolitical elections, and practical publishing skills through the college magazine "Echoes".

Add-on courses like Web Designing, Advanced Excel etc along with the Financial Lab cum Incubation Centre, equip students with technical and entrepreneurial skills to tackle future challenges. The college collaborates with national and international institutions, prepares academic calendars, and designs brochures to enhance cognitive development. Initiatives like newsletters and research projects sharpen academic and writing skills. Focusing on rural students, it emphasizes leadership, environmental stewardship, and innovative education. Guided by the motto "Non Nobis Solum" (Not for Ourselves Alone), the college strives to cultivate well-rounded, socially conscious, and empowered women, fostering a strong sense of collective growth and responsibility.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

**1. Adoption of Villages under UBA for Enhanced Community Engagement:** Our institution will adopt villages as part of the Unnat Bharat Abhiyan (UBA) initiative to extend impactful community services and foster rural development. **2. Strengthening Ecosystem Conservation Efforts:** We aim to amplify our environmental stewardship by adopting initiatives focused on the conservation and protection of ecosystems. **3. Enhancing Institutional Role in Women Empowerment:** Our institution will continue to strengthen its role in promoting women empowerment through targeted programs and activities. **4. Organizing FDPs, Seminars, Workshops, and Conferences on Emerging Issues:** We plan to enhance faculty and student knowledge on contemporary and emerging topics through Faculty Development Programs (FDPs), seminars, workshops, and conferences. **5. Organizing Hackathon Competitions:** To foster innovation and problem-solving skills, we will organize hackathon competitions that challenge participants to address real-world problems. **6. Establishing New Functional MoUs with Industry and Research Institutions:** We will develop new partnerships through Memoranda of Understanding (MoUs) to bridge the gap between academia, industry, and research institutions. **7. Promoting Inclusivity through the Indian Knowledge System:** To foster an inclusive culture, we will conduct events that promote and integrate the Indian Knowledge System into the institutional environment.